



## instructions to cash in Guaranteed Income Bonds

### Use this form to cash in all or part of your Guaranteed Income Bond

#### When you can cash in

Guaranteed Income Bonds are designed to be held for their full term. You can have access to your investment before the end of the term, but we will deduct a penalty equivalent to 90 days' interest from the amount you cash in.

You can cash in with no penalty:

- at the end of the fixed rate term - as long as we receive your instructions by that date;
- if a single or last surviving investor dies;
- for an investment held in trust, if a single or last surviving beneficiary dies.

Your Bond will earn interest up to and including the day before repayment.

#### How much you can cash in

If you cash in part of your Bond at least £500 must remain invested in the Bond. Or you can cash in the whole Bond.

**Please note:** to satisfy Money Laundering Regulations - in common with all banks and building societies - we may seek evidence of identity from anyone applying to cash in Guaranteed Income Bonds.

Please write in **BLACK CAPITAL LETTERS** inside the boxes. This helps us process your form faster.

**1 your customer number/  
Bond number**

customer number

Bond number

*If the Bond is missing please mark the relevant box.*  Bond missing

**2 when you want to cash in** **there is a penalty for cashing in early** (see notes above)

at end of fixed rate term  immediately

**3 how much to cash in** all of the Bond  part of the Bond  (enter amount below)

*If cashing in before the end of the term the penalty will be taken off the amount requested.*

amount to cash in £                      p

**4a your details**

*We will send any correspondence to this address.*

title

surname

forenames in full

address

postcode

nationality

tel no

Is this your permanent address? yes  no

**4b your previous address**

*Only complete this section if you have lived at the above address for less than three months.*

address

postcode

Please turn over and sign ►

## 5 where we should send your money

*Please remember to complete all the account details here, as we will send your payment direct to this account.*

your bank/ building society	<input type="text"/>
branch	<input type="text"/>
name in which account held	<input type="text"/>
your account no	<input type="text"/>
sort code	<input type="text"/> - <input type="text"/> - <input type="text"/>
bank reference or building society roll no (if applicable)	<input type="text"/>

**Please be careful when providing your bank details. If you enter the wrong details your payment might be delayed, or credited to the wrong account, and may result in a financial loss.**

## 6 signature(s)

*For joint investments both investors must sign.*



It is important that you read and understand the section entitled 'How we use your information' in our terms and conditions.

signature 1	<input type="text"/>	date	<input type="text"/>
signature 2	<input type="text"/>	date	<input type="text"/>

## 7 what to do next

- Remember to sign and date your form, then send it to Guaranteed Income Bonds, National Savings and Investments, Glasgow, G58 1SB.

Thank you