Guide to topping up an Income Bonds account
by bank transfer and standing order

Here is your step-by-step guide to topping up your Income Bonds by instructing your bank to make a transfer.

**Step 1:**
Find your Income Bonds account number (not your NS&I number). You can find your Income Bonds account number on any letter we have sent you or by logging into our online service. Make a note of it, or write it in the space below.

<table>
<thead>
<tr>
<th>Payee name:</th>
<th>NS&amp;I</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account number:</td>
<td>11994808</td>
</tr>
<tr>
<td>Sort code:</td>
<td>60 89 78</td>
</tr>
<tr>
<td>Reference:</td>
<td></td>
</tr>
</tbody>
</table>

Enter your **Income Bonds account number** above as the reference when you instruct your bank. Make sure you enter it correctly. This will ensure your payment reaches the right account.

When buying by bank transfer, you are confirming that your bank account is a UK account in your name.

**Step 2:**
Give the following details to your bank and tell them how much to transfer and how often. The **minimum you can invest each time is £500**. You’ll normally be able to do this online, by phone or in a branch, depending on your bank.

Please note:

- Any deposit that would take you over the investment limit will be automatically refunded in full to your bank account, so you may want to check your Income Bonds account balance before investing.
- For large amounts, check your bank’s upper limit for electronic payments.

Alternatively, you can **download and print** a standing order form then complete it and give it to your bank.