Instructions to cash in Income Bonds





Please read these notes before you fill in the form.

- You can cash in all or part of your Income Bond with no notice and no penalty.
- If cashing in part of your investment, the minimum amount that can be cashed in is £500, and at least £500 must remain invested in your holding. We'll send you a new transaction record for any remaining balance.
- If your completed form reaches us shortly before an interest payment date, you may receive some overpayment of interest. If so, we will adjust the amount of your following interest payment or your repayment to take account of this.

Please write in **BLACK CAPITAL LETTERS** inside the boxes. This helps us process your form faster.

1	Bond details	account	
•	Boria details	number	all* or £ p
			*Please note this will close your account
2	Your details We'll send any correspondence to this address.	title	
		surname	
		forenames in full	
		address	
		postcode	
		nationality	
		phone number	Preferably a mobile so we can reach you more easily.
3	Your nominated bank or building		If it's an NS&I Direct Saver, just write 'NS&I' in the 'bank/building society' field, complete the 'name in which account is held' field and write the account number in the 'bank reference or building society roll no' field.
	society account Any withdrawals will be paid directly into your	bank/building	
		society name in which	
	nominated account.	account is held	
	If you want to change your nominated account and are registered for our online and phone service, you can change your details by logging in or calling us.	account number bank reference	sort code
		or building society roll no (if applicable)	
			Please be careful when providing your bank details. If you enter the wrong details any payments you make might be delayed, or credited to the wrong account, and may result in a financial loss.
	If you are not yet registered, you can download a 'change of nominated bank account' form from nsandi.com/forms or call us and we'll send you one.		Do not add or change your bank details following an unexpected call, a request to do so for 'security reasons' or being put under pressure to do so. If you are worried, please contact us.
4	Your signature(s)	first investor	
			date DDMMYYYYY
		second investor (if applicable)	date DDMMYYYYY

5 What to do next

 Remember to sign and date your completed form, then send it to: NS&I, Sunderland SR43 2SB